

Lobird®

Beautifully
ILLUSTRATED
STATIONERY

Wholesale

441 S. California Ave., Suite 7
Palo, Alto, California 94306

tel 650.561.4125
customer.service@lobird.com
www.lobird.com

DEALER APPLICATION Information

Lobird® Dealer Application Information

This document will help you to understand the process and documentation required to become an authorized Lobird,® LLC Retailer. Once Lobird receives your application and documentation it will take 1 to 2 weeks to process and approve your information and set-up an account in our online wholesale shop.

The first step in the process is to complete the Dealer application form provided below. Please complete the application in its entirety. Upon approval of your Lobird® account we will use the information provided here, specifically Primary Contact Name and e-mail, to set-up an account in our wholesale shop that you will utilize when ordering Lobird® stationery at lobird.com/wholesale.

Lobird® is required by law to have on hand your Tax Id, Resale number, a copy of your reseller's license and a signed Resale Certificate. Once you have completed the Dealer Application in this document please forward it along with the signed resale certificate (last page of this document) AND a copy of your resellers license to Lobird. This information can be faxed to 650-403-1798, it can be scanned and e-mailed to customerservice@lobird.com (in the subject line please type WHOLESALE ACCOUNT APPLICATION) or the application and resellers license can be mailed to our offices at:

Lobird
441 S. California Avenue #7
Palo Alto, Ca. 94301

Upon approval of your wholesale Lobird® account we will contact you and will provide you with the following information.

- 1) A login and password to our wholesale gateway (accessed from our retail webstore), and
- 2) a login and password to be used when checking out of the wholesale website with your order

Once you have this information available you will be able to gain access to our wholesale website where you can view our available products and make your first and all subsequent Lobird® Stationery purchases.

Please note that Lobird has a \$150 minimum purchase amount and we require a credit card payment at the time of your order.

Information regarding processing times and shipping options are available on the Wholesale website. Order generally take 1 to 2 weeks to process and ship. We offer, ground, 3 day, 2 day and overnight shipping. Please let us know if you have a rush situation and we will do our best to meet your timeline. The site also has contact information should you have any questions, requests, etc...

Thank you again for your interest in becoming a Lobird authorized dealer. We look forward to working with you now and in the future.

Best,
Lobird.



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DEALER APPLICATION

Please complete info below and submit this form along with a copy of your resellers license and a signed Resale Certificate

Company Name: _____

Primary Contact Name: _____

Primary Contact Title: _____

Primary Contact Email: _____

Primary Contact Phone: _____

Primary Fax Number: _____

Store Web Site: _____

Store Street Address: _____

Store Address Line 2: _____

City _____ State _____ Zip Code _____

Number of Employees: _____

Years in Business: _____

Tax ID: _____

Resale Number: _____

Other Lines Carried _____

Questions or comments: _____



GENERAL RESALE CERTIFICATE

General Resale Certificate

I HEREBY CERTIFY:

1. I hold valid seller's permit number: _____

2. I am engaged in the business of selling the following type of tangible personal property:

3. This certificate is for the purchase from Lobird, LLC of the item(s) I have listed in paragraph 5 below. [Vendor's name]

4. I will resell the item(s) listed in paragraph 5, which I am purchasing under this resale certificate in the form of tangible personal property in the regular course of my business operations, and I will do so prior to making any use of the item(s) other than demonstration and display while holding the item(s) for sale in the regular course of my business. I understand that if I use the item(s) purchased under this certificate in any manner other than as just described, I will owe use tax based on each item's purchase price or as otherwise provided by law.

5. Description of property to be purchased for resale:

Stationery and related products.

6. I have read and understand the following:

For Your Information: A person may be guilty of a misdemeanor under Revenue and Taxation Code section 6094.5 if the purchaser knows at the time of purchase that he or she will not resell the purchased item prior to any use (other than retention, demonstration, or display while holding it for resale) and he or she furnishes a resale certificate to avoid payment to the seller of an amount as tax. Additionally, a person misusing a resale certificate for personal gain or to evade the payment of tax is liable, for each purchase, for the tax that would have been due, plus a penalty of 10 percent of the tax or \$500, whichever is more.

NAME OF PURCHASER _____

SIGNATURE OF PURCHASER, PURCHASER'S EMPLOYEE OR AUTHORIZED REPRESENTATIVE _____

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PRINTED NAME OF PERSON SIGNING	TITLE
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ADDRESS OF PURCHASER _____

TELEPHONE NUMBER ()	DATE
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